



Estd. – 2009
A Government Engineering College
E-mail – pmecbam@gmail.com
Website – www.pmec.ac.in

PARALA MAHARAJA ENGINEERING COLLEGE

(Affiliated to Biju Patnaik University of Technology, Odisha, Rourkela)

SITALAPALLI: BERHAMPUR: DIST.: -GANJAM: PIN – 761003

No. PMEC/Estt./4081

Date: 11.08.2026

Reporting of B.Tech. Freshers Allotted through Online Spot Counselling for the Academic Session 2026–27

This is to inform all candidates finally allotted seats through **Online Spot Counselling-2026** for admission to the **1st Year B.Tech. Programme** of the College that they are required to report to the College as per the schedule given below. **Failure to report within the stipulated date and time will result in cancellation of their admission.** At the time of reporting, candidates must submit the required documents, fees, and other necessary particulars as specified in this notice and strictly comply with the instructions given below..

(1) College Fees: B.Tech. (Regular)

(College Fee for the Academic Session 2026-27)

Fees	Regular Day Scholar (RDS)	
	Non TFW	TFW
Category	GEN / SC / ST and Others	GEN / SC / ST and Others
College Fees	39,900	27,900
Fees paid at OJEE Nodal Centre	20,000	20,000
Balance to be paid at the time of admission	19,900	7,900

The prescribed college fee may be paid through any of the following modes:

- Demand Draft (DD):** A Demand Draft drawn on any nationalized bank in favour of “**PRINCIPAL, PARALA MAHARAJA ENGINEERING COLLEGE**”, payable at **Berhampur**.
- Online Transfer:** The fee may be transferred online to the following college bank account. The Bank Account Details are given below:
Account No. 80422010003701
Bank Name: Canara Bank
IFS Code: CNRB0017998
Branch Name: Sitalapalli
- Cash Payment:** Cash payment may be made at the designated bank counter/office within the college premises in the above bank account details.

Students are required to submit the Demand Draft/fee payment receipt along with all relevant documents at the college at the time of admission.

(2) Accommodation in Hall of Residences

- Hostel accommodation is available for all First-Year girl students within the college campus. Interested students may contact the Dean, Students' Welfare Office for hostel allotment and further details.
- No hostel seats are currently available for First-Year boys in the Halls of Residence.

(3) Fill the Personal Information in the QR Code

You are requested to scan the QR Code available at the reporting hall and submit successfully by filling all data or information.

(4) Important Dates

Sl No	Room No.	Date of reporting for admission	Time	Programme	Branch	Date of Orientation Programme & Start of Classes
1	Room No 106 Ground Floor	12.08.2026	10:00 AM to 05:00 PM	B. Tech (Regular)	Automobile Engineering	18.08.2026
					Civil Engineering	
					Mechanical Engineering	
					Metallurgical & Materials Engineering	
					Chemical Engineering	
2	Room No 107 Ground Floor		10:00 AM to 05:00 PM			

For any query, please contact Mr. Basanta Kumar Gouda- (Mobile No-7077714002 From 10.00 AM to 05.00 PM on working day)

Documents to be produced at the time of reporting

Sl. No.	List of the documents to be produced in Original (Sl. No. 1 – 11)	Remark
1	Demand Draft of College Fees. (Write the name of the student/OJEE rank/ Branch in the back side of the DD)	
2	Final Allotment Letter in original from OJEE - 2026	
3	Money Receipt of Rs 5000/- or Rs 10000/- paid, as applicable, during documents verification at Nodal Centre of OJEE - 2026	
4	College Leaving Certificate/ Conduct Certificate in original issued by the institution last attended	
5	Migration Certificate in original from institution last attended (if applicable)	
6	Two sets of Information Sheet in original (Annexure I), Declaration in original (Annexure II), Affidavit (in original) as per the format available in Annexure III and IV separately on Rs 10/- Stamp Papers	
7	Physical Fitness Certificate (in original) from a doctor of any Government Hospital as per the format (Annexure V)	
8	Information for College Identity card (Annexure VI)	
9	Undertaking in Original (to maintain discipline and abide by the rules and regulations of the institution) (Annexure VII)	
10	Undertaking (if any of the above document(s) the candidate could not produce at the time of physical reporting) in the format (Annexure VIII) Attested photocopies of documents (Sl. No. 12- 18) . The candidates should bring the ORIGINAL documents in support of the self-Attested photo copies of documents for verification by Officials at the time of Reporting.	
11	Valid Photo Identity Card (such as Voter ID Card, Aadhaar Card, PAN Card, Driving License, Passport, Govt. ID cards, etc.)	
12	High School Certificate Examination or equivalent Examination Certificate showing Date of Birth.	
13	Memorandum of Marks of HSC/10 th Pass Certificate Examinations.	
14	Pass Certificate of the qualifying Examinations (+2 Science)	
15	Memorandum of Marks of the qualifying Examinations (+2 Science,)	
16	Certificate in support of SC/ST/SEBC/Physically Handicapped/ Defense/ Women Category etc. (Whichever is applicable)	
17	Income Certificate in case of TFW category candidates /EWS Certificate in case of EWS category candidates.	
18	Six (06) no. of Color Passport size photographs.	

Sd/-
Principal
Parala Maharaja Engineering College
Berhampur

Annexure-I

Name of the Branch :_____

Admission Type Regular/Lateral Entry):-

Amount deposited at OJEE Nodal Centre : _____

Transaction No.:- _____ **Date:-** _____

[illegible]

[illegible]

Full Signature of the Applicant
Officer Date:-

Signature of Verifying

ANNEXURE – II

ODISHA JOINT ENTRANCE EXAMINATION (OJEE – 2026)

APPENDIX – VIII

(To be deposited at the College/College/University level)

DECLARATION

Name of the candidate

JEE/OJEE-2026 Roll No..... Rank No..... Category

.....Stream

1. This is to undertake that I have taken admission in the College/Institute.....
.....in.....out of my own
accord. This allotment is based on the choice exercised by me during counselling process.
2. I have surrendered my OJEE-2026, Odisha Rank Card. I also understand that the Rank card
is no more valid and against the same, I cannot take admission in other discipline in the same
college or in another college in any discipline.
3. I understand that no change of branch or choice of college is permitted in the first year.
Subject to regulation of the University and performance in first year, branch change may be
permitted in second year only.
4. I understand that out of Rspaid by me after deducting Rs. 10,000/- Rs.
5000/-
in case of SC/ST (for under graduate / post graduate) towards University and Insurance
Fees, the balance amount will be adjusted towards the fees, payable at college level while
joining the college.
5. We understand that, we will not claim any refund of Rs.....(in full or Part)
deposited at the time of counseling process, even in the case of not joining/withdrawal from
the allotted college/course.
6. I also understand that the fee that I am paying during admission is provisional. I have to pay
the balance if the actual fee is more or will be refunded if the fee is less.
7. I understand that I shall report to the college within the dates mentioned in the allotment
letter of OJEE-2026.
8. We declare that we have read and understood the above provisions completely and will also
abide by them.

Further, this is to certify that, I have downloaded the correct allotment letter for admission

Date:

Signature of the Guardian

Signature of the Candidate

Annexure – III

AFFIDAVIT BY THE STUDENT

1. I..... (Full name of student with admission/registration number)
S/o Mr./Mrs..... having been admitted to Parala Maharaja Engineering College, Berhampur have received a copy of the BPUT Regulations on curbing the menace of ragging 2010 (hereafter called the regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively or being part of a conspiracy to promote ragging. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
5. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day of..... month of.....year

Signature of deponent

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein

Verified at (place) on this the (Day) of..... (month).....(year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the(Day) of.....(month)
.....(year) after reading the contents of this affidavit.

Oath Commissioner

Annexure - IV

AFFIDAVIT BY PARENT / GUARDIAN

1. Mr. / Mrs./Ms..... Full name of parent / guardian) father/ mother/ guardian of.....(full name of student with Admission/ registration number). having been admitted to Parala Maharaja Engineering College, Berhampur have received a copy of the BPUT Regulations on curbing the menace of ragging 2010 (herein after called the (regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he / she found guilty of or abetting ragging, actively or passively, or being part a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 or the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this.....day..... month of.....year

Signature of deponent

Name
Address
Telephone
/Mobile

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (Day) of..... (month) (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the(Day) of.....(month)(year) after reading the contents of this affidavit.

Oath Commissioner

PHYSICAL FITNESS CERTIFICATE
FOR ADMISSION TO PROFESSIONAL COURSES

I, Drafter careful personal examination of the case do here by
certify that Sri/Kum.....is found
physically fit to undergo.....professional education. His/her height.....
..... weight Blood Group and vision are found
to be as mentioned.

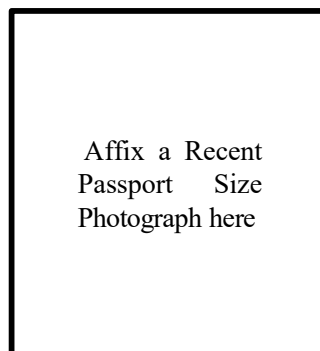
Signature of Student

Signature of the Medical Officer Name:

JEE/OJEE Application.No:

Office Stamp/Seal:

PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR
TEMPORARY IDENTITY CARD OF STUDENT



Name of the student (in Block letter)	
Father's Name	
Correspondence Address	
Name of the Branch	
JEE/OJEE Application No.	
Date of Birth	
Year of Admission & Valid	
Blood Group	
Parent/Guardian Contact No.	
Aadhaar No.	

Signature of student

Verifying Officer

Registrar

Annexure-VII

UNDERTAKING

(To maintain Discipline and abide by the Rules and Regulations of the Institution)

I, Sri/ Kumari Son/Daughter of
Sri/Smt/Mr./Mrs/Dr.....
.....At.....P. O.....
.....P. S.....Dist.....is
a student of Semester..... Branch
of Parala Maharaja Engineering College, Berhampur do hereby undertake that I shall abide
by the rules and regulations of the Institute and shall not involve myself in any kind of ragging
/ Indiscipline activities or any other acts of misconduct in the College premises or outside
during my stay in the Institute. In case of any violation, the College authority can initiate
following disciplinary actions against me.

01. File criminal case against me.
02. Expulsion from Institution.
03. Cancellation Hostel Seat.
04. Any other disciplinary action as imposed by the authority.

We agree.

Signature of Parents/ Guardian
As witness
Date

Full Signature of the Student
Date



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SITALAPALLI, BERHAMPUR, DIST.: -GANJAM, PIN-761003

COLLEGE FEE STRUCTURE FOR THE ACADEMIC YEAR 2026-27

B.Tech (Regular) –Non TFW Category

Sl. No.	Component	1 st year	2 nd year	3 rd year	4 th year
1	TUITION FEE	12,000.00	12,000.00	12,000.00	12,000.00
2	DEVELOPMENT FEE	7,000.00	7,000.00	7,000.00	7,000.00
3	LABORATORY MAINTENANCE FEE	1,500.00	1,500.00	1,500.00	1,500.00
4	REGISTRATION FEE	3,000.00	3,000.00	3,000.00	3,000.00
5	UNIVERSITY FEE (One-Time)	3,500.00	--	--	--
6	STUDENTS ACTIVITY FEE	1,500.00	1,500.00	1,500.00	1,500.00
7	INTERNAL EXAMINATION FEE	1,800.00	1,800.00	1,800.00	1,800.00
8	SITE VISIT FEE	600.00	600.00	600.00	600.00
9	TRAINING & PLACEMENT FEE (One-Time)	5,000.00	--	--	--
10	CAUTION MONEY (One-Time & refundable)	2,500.00	--	--	--
11	ALUMINI FEE (One-Time)	1,500.00	--	--	--
12	DEGREE CERTIFICATE FEE (One-Time)	--	--	--	250.00
Total: -		39,900.00	27,400.00	27,400.00	27,650.00

Fees should be deposited only in college as a Demand Draft in favour of Principal-Parala Maharaja Engineering College, payable at Berhampur.

N.B.: -The above Fee Structure may be changed from time to time as per Govt. Notification.

Sd/-
Principal



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COLLEGE FEE STRUCTURE FOR THE ACADEMIC YEAR 2026-27

B.Tech. (Regular)–TFW Category

Sl. No.	Component	1 st year	2 nd year	3 rd year	4 th year
1	TUITION FEE	–	–	–	–
2	DEVELOPMENT FEE	7,000.00	7,000.00	7,000.00	7,000.00
3	LABORATORY MAINTENANCE FEE	1,500.00	1,500.00	1,500.00	1,500.00
4	REGISTRATION FEE	3,000.00	3,000.00	3,000.00	3,000.00
5	UNIVERSITY FEE (One-Time)	3,500.00	–	–	–
6	STUDENTS ACTIVITY FEE	1,500.00	1,500.00	1,500.00	1,500.00
7	INTERNAL EXAMINATION FEE	1,800.00	1,800.00	1,800.00	1,800.00
8	SITE VISIT FEE	600.00	600.00	600.00	600.00
9	TRAINING & PLACEMENT FEE (One-Time)	5,000.00	–	–	–
10	CAUTION MONEY (One-Time & refundable)	2,500.00	–	–	–
11	ALUMINI FEE (One-Time)	1,500.00	–	–	–
12	DEGREE CERTIFICATE FEE (One-Time)	–	–	–	250.00
Total: -		27,900.00	15,400.00	15,400.00	15,650.00

Fees should be deposited only in college as a Demand Draft in favour of Principal-Parala Maharaja Engineering College, payable at Berhampur.

N.B.: -The above Fee Structure may be changed from time to time as per Govt. Notification.

Sd/-
Principal