



Estd. – 2009  
A Government Engineering College  
E-Mail – [pmecbam@gmail.com](mailto:pmecbam@gmail.com)  
Website – [www.pmec.ac.in](http://www.pmec.ac.in)

# PARALA MAHARAJA ENGINEERING COLLEGE

(An autonomous college affiliated to Biju Pattnaik University of Technology, Odisha)

**SITALAPALLI: BERHAMPUR: DIST.: -GANJAM: PIN – 761003**

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No. PMEC/Lib./ 552

Date: - 20 / 03 /2025

## TENDER NOTICE

Sealed tenders are invited from the Reputed Firms / Publishers / Distributors / Authorized Dealers / Agencies with valid GST No. and PAN for supply of **Library Books** (approx. cost ₹ 15.00 lakh). Interested parties may apply in the prescribed tender document which can be downloaded from this Institution website i.e. [www.pmec.ac.in](http://www.pmec.ac.in). The Tender paper cost is ₹ 1,000/- (Rupees One thousand) only in shape of Account Payee demand draft in favour of “**Principal, Parala Maharaja Engineering College**” payable at **Berhampur** from any Nationalized Bank. The bidder has to attach DD of required amount towards tender cost while submitting the tender. All bids must be accompanied by Bid Security(EMD) of 3% tendered value i.e. ₹ 45,000/-(Rupees forty five thousand) only in shape of Account Payee demand draft in favour of “**Principal, Parala Maharaja Engineering College**” payable at **Berhampur** from any Nationalized Bank and other relevant documents of the bidder failing which the bid will liable for rejection. The Bid Security in other form like cash, personal cheque etc. will not accepted and in such case bid will be rejected.

**Last Date of Receipt of Tender Paper: 21 / 04 /2025.**

**Opening of Bid: 22 / 04 /2025 at 11 .00 AM**

The tenders should be submitted through Speed Post / Registered Post only addressed to “**THE PRINCIPAL, PARALA MAHARAJA ENGINEERING COLLEGE, AT: SITALAPALLI, BERHAMPUR-PIN 761003, DIST.: - GANJAM, ODISHA**”, which should reached by the scheduled date and time. Tenders received beyond the scheduled date and time will be summarily rejected. The undersigned reserve the right to extend the date and accept or reject any or all tenders without assigning any reason thereof.

-sd-  
Principal  
PMEC, Berhampur

## GENERAL TERMS AND CONDITIONS

Tender from Authorized Indian Publishers / Suppliers / Distributors / Vendors for the supply of Books to the Central Library of this Institute will be considered.

1. The tender shall be submitted in a sealed envelope with the name of work super scribed over it. The name and address of the tenderer shall be written on the bottom left hand corner of the envelope. The tender shall be addressed to **"THE PRINCIPAL, PARALA MAHARAJA ENGINEERING COLLEGE: BERHAMPUR, AT: - SITALAPALLI, PIN - 761003, DIST.:- GANJAM, ODISHA"**.
2. Preference will be given to the Good office committee (GOC) approved Publishers / Suppliers / Distributors / Vendors.
3. PAN (Permanent Account Number) allotted by the Income Tax Department.
4. The cost of tender document is **Rs.1000/- (Rupees One thousand)** only. Tenderer download the Tender document from PMEC's website i.e. [www.pmec.ac.in](http://www.pmec.ac.in). The tenderer who downloads the tender document from PMEC's website has to enclose a Demand Draft (for Rs.1000/-) drawn in favour of **"Principal, Parala Maharaja Engineering College"** payable at **Berhampur** at the time of submission of tenders, failing which tender shall be rejected.
4. The document should be accompanied by an **Earnest Money Deposit (EMD)** amounting to **Rs.45,000/- (Rupees forty five thousand)** only in the form of Demand Draft drawn in favour of **"Principal, Parala Maharaja Engineering College"** payable at **Berhampur**.
5. Successful bidder should submit a Performance Security of 5% of the ordered value only in the form of Demand Draft drawn in favour of **"Principal, Parala Maharaja Engineering College"** payable at **Berhampur** within 10(ten) days of receipt of order. The Security deposit will be refunded to the bidder on successful execution of Purchase Order (PO).
6. No interest on Security Deposit and Earnest Money (EMD) shall be paid by this Institution to the bidder.
7. Undertaking to Organization. Citing that the Firm/Agency has not been blacklisted by any Government organizations.
8. Reserve Bank of India (RBI) / Good Office Committee (GOC) currency conversion rates as applicable on the date of PO should only be followed and should also be clearly indicated on the invoice. A copy of Publisher's invoice as a price proof without any manipulation is mandatory.
9. Books/Publications shall be supplied in good physical condition with latest edition. Damaged/defective copies shall not be accepted and will be returned at the cost of Firm/Agency.

10. Time-frame for book supply will be 20 days (maximum) for Indian/Foreign titles (if available in India) and 45 days (maximum) for Foreign titles (if not available in India). If the requested title(s) is OFP (Out of Print) or POD (Print on Demand), sufficient valid supporting documentary proof should accompany the communication seeking any extra time for supply.
11. The supply should be free of freight charges. If the supply is made through Railway Parcel, in that case the freight must be pre-paid. If the supply is made by post, the books should be sent by registered post / parcel, whose charges will be borne by the supplier. Books sent via V.P.P. will not be accepted.
12. The books should be supplied by the date specified in the purchase order, failing which the order would automatically be treated as cancelled.
13. Only latest editions are to be supplied even if reminder titles are mentioned in our purchase order.
14. The firm / Agency have to submit the bills in triplicate quoting our order number and date.
15. If the tenderer/tenderers deliberately gives/give any wrong information or suppresses/any material facts or makes/make false representations in this tender or creates/create circumstances for the acceptance of his/their tender, PMEC reserves the right to reject such tender at any stage or cancel the order even after acceptance of the tender at the risk and cost of the tenderer/tenderers.
16. The bills in triplicate must contain a certificate that authorized publisher's prices have been charged and they are the latest editions and not remainder titles. The bill should be accompanied with price proof.
17. Serial number given in our order list should be mentioned against each item in the bill and in all the further correspondence of the Firm/Agency.
18. In the case of foreign publications, the original prices in the foreign currency shall be mentioned in the bill along with the Rupee prices charged in accordance with the approved rate of exchange.
19. The Foreign Books available in dual currencies should be billed in the currency by which the converted cost is the lowest in Indian rupees.
20. A multi-volume publication if mentioned twice, only one set be supplied.
21. The supplier undertakes to refund the amount, if charged, in excess than the prices of books.
22. The payment shall be released after the receipt of books and their verification by the library.
23. Defective copy if any, supplied will be returned even stamped accessioned after any length of time, when detected.
24. No banned book(s) should be supplied and if any such book is supplied, it would be forfeited.

## **25. Validity of Empanelment/ Registration**

Initially, validity period of empanelment for the supply of books will be for One (1) year extendable to another one years on yearly basis on satisfactory performance of book vendor.

## **26. Termination of Empanelment/ Registration**

The vendor's empanelment/ registration may be terminated/ dropped/ black-listed from the panel of vendors at the occurrence of any of the following -

- Poor supply against the purchase order of books.
- If at any time found that the information provided by the book vendor in any form about publications, services, costs and related matters are incorrect/false and results in loss to the Institute in any form.

27. The Bidders shall quote the rate of discounts as enclosed (in **Annexure-I**).

## **28. Resolution of Disputes**

- a) The Consignee & the Supplier should try to resolve the disputes (if any) amicably.
  - b) Thereafter, it may be taken to the proper Court of Law to the jurisdictions of Berhampur Court only where the college is situated.
29. The decision of the undersigned on any dispute related to this tender shall be final and binding.
30. The authority reserves the right to accept or to cancel/reject/modify any or all item(s) of the tender at any stage without assigning any reason. Therefore, no correspondence shall be entertained.

-sd-  
Principal  
PMEC, Berhampur

**PARALA MAHARAJA ENGINEERING COLLEGE****SITALAPALLI: BERHAMPUR: PIN-761003**

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**LIST OF THE PUBLISHERS**

<b>Sl. No.</b>	<b>LIST OF PUBLISHERS</b>	<b>PERCENTAGE OF DISCOUNT</b>
1	ABP PRIVATE LIMITED , NEW DELHI	
2	ACADEMY FOUNDATION, NEW DELHI	
3	ACADEMY PUBLISHERS, KOLKATA	
4	ACE ENGINEERING PUBLICATION	
5	ADDISON-WESLEY	
6	AFFILIATED EAST WEST PRESS PRIVATE LIMITED, NEW DELHI	
7	ALL INDIA TRAVELERS BOOK SELLERS, NEW DELHI	
8	ALLIED PUBLICATION	
9	AMERICAN MATHEMATICAL SOCIETY	
10	ANE BOOKS PVT. LTD.	
11	ANMOL PUBLICATIONS PVT. LTD., NEW DELHI	
12	APH PUBLISHING CORPORATION, NEW DELHI	
13	ARIHANT PUBLICATION	
14	ASM INTERNATIONAL	
15	ATLANTIC PUBLISHERS AND DISTRIBUTORS (P) LTD.	
16	B K PUBLICATION	
17	BHARATIYA VIDYA BHAVAN	
18	BLOOMSBURY PUBLISHING	
19	BLUESOURCE AND FRIENDS	
20	BOOKS AND ALLIED PVT. LTD., KOLKATA	
21	BPB PUBLICATIONS, NEW DELHI.	

22	BS PUBLISHERS	
23	BUTTERWORTH PUBLICATION	
24	CAMBRIDGE UNIVERSITY PRESS	
25	CAMPUS BOOK INTERNATIONAL	
26	CAREER OPTIONS, NEWDELHI.	
27	CBS PUBLISHERS & DISTRIBUTORS, NEW DELHI.	
28	CENGAGE LEARNING INDIA PVT. LTD.	
29	CENTRAL BOOK PUBLISHERS	
30	CHAROTAR PUBLISHING HOUSE, ANAND.	
31	COSMOS PUBLISHERS	
32	CRC PRESS	
33	DHANPAT RAI & Co.	
34	DHANPAT RAI PUBLICATIONS PVT. LTD., NEWDELHI.	
35	DHANPAT RAI PUBLISHING COMPANY PVT. LTD., NEW DELHI.	
36	DR SOMEN DAS, KOLKATA.	
37	EDUGORILLA COMMUNITY PVT. LTD.	
38	ELSEVIER PVT. LTD.	
39	ENGINEER'S PUBLISHERS, NEW DELHI.	
40	EXCEL BOOKS, NEW DELHI.	
41	G.K. PUBLISHERS , NOIDA	
42	GALGOTIA PUBLICATIONS PVT. LTD., NEW DELHI	
43	HARPER & BROTHERS PUBLICATION	
44	HIMALAYA PUBLISHING HOUSE.	
45	I K INTERNATIONAL PVT. LTD, NEWDELHI.	
46	IEEE PUBLICATIONS	

47	IES MASTER PUBLICATIONS	
48	INDIA TECH PUBLICATION	
49	INDIAN BOOK DISTRIBUTING CO/MEDIA PROMOTORS, KOLKATA.	
50	INFA PUBLICATIONS, NEW DELHI.	
51	INFINITY BOOKS, NEW DELHI.	
52	JAICO PUBLICATIONS	
53	JOHN WILEY PVT. LTD.	
54	KALYANI PUBLICATION	
55	KAPLAN PUBLISHING, USA.	
56	KD PUBLICATION	
57	KHANNA BOOK PUBLISHING COMPANY PVT. LTD.	
58	KHANNA PUBLISHERS , DELHI	
59	KITAB MAHAL	
60	KONARK PUBLISHERS PVT. LTD, DELHI.	
61	LAXMI PUBLICATIONS/ FIREWALL MEDIA, NEW DELHI.	
62	M CHOKRABORTY, KOLKATA	
63	MACMILLAN INDIA PVT LTD., NEW DELHI.	
64	MADE EASY PUBLICATION	
65	MANAS PUBLICATIONS / OFFICERS BOOKS, NEW DELHI.	
66	MAPIN PUBLISHING PVT LTD., AHAMEDABAD.	
67	MAPLE PRESS PVT. LTD.	
68	MARCEL DEKKER	
69	MCGRAW HILL EDUCATION PVT. LTD.	
70	MEDIA PROMOTERS	
71	MILIND PUBLICATION PVT. LTD.	

72	MIR PUBLICATION	
73	MOTILAL BANARASIDASS, DELHI.	
74	MOTILAL BANARSIDASS	
75	MTG LEARNING MEDIA (P) LTD.	
76	NAROSA PUBLISHING HOUSE, NEW DELHI.	
77	NATIONAL ACADEMIC PRESS	
78	NATIONAL BOOK TRUST, NEW DELHI.	
79	NCERT	
80	NELSON THORNES LTD.	
81	NEM CHAND & BROTHERS	
82	NEW AGE INTERNATIONAL PVT LTD, NEW DELHI.	
83	NEW CENTRAL BOOK AGENCY, KOLKATA.	
84	OCEAN BOOKS PVT. LTD.	
85	O'REILLY MEDIA, INC.	
86	ORIENT BLACKSWAN	
87	ORIENT LONG MAN/ BLACKSWAN PVT LTD, KOLKATA.	
88	ORIENT PAPERBACKS (VISION BOOKS), NEW DELHI.	
89	OXFORD & IBH PUBLISHING CO PVT. LTD.	
90	OXFORD UNIVERSITY PRESS, NEW DELHI.	
91	PACKT PUBLICATION	
92	PANIMA PUBLISHING CORPORATION, NEW DELHI.	
93	PARAGON INTERNATIONAL PUBLISHERS, NEW DELHI.	
94	PARAMOUNT PUBLICATION	
95	PEARSON/DORLING EDUCATION PVT LTD., NEW DELHI.	
96	PEGUIN INDIA	



97	PENGUIN RANDOM HOUSE	
98	PENRAM INTERNATIONAL PVT LTD., MUMBAI	
99	PENTAGON PRESS, NEW DELHI.	
100	PHI LEARING PVT. LTD.	
101	PICADOR INDIA	
102	PLATA PUBLISHING	
103	POPULAR PRAKASHAN PVT LTD,. NEW DELHI.	
104	PRAVALIKA PUBLICATION, ALLAHABAD	
105	PUBLICATION DIVISION, NEW DELHI.	
106	RAMESH PUBLISHING HOUSE	
107	RAWAT PUBLICATIONS, JAIPUR.	
108	REEM PUBLICATION	
109	RESEARCH PRESS	
110	S K KATARIA & SONS, DELHI	
111	S.CHAND PUBLISHING	
112	SAGE PUBLICATIONS/ VISTA/ RESPONSE, NEW DELHI.	
113	SAHNI BROTHERS, AGRA.	
114	SCITECH PUBLICATIONS (INDIA) PVT LTD, NEWDELHI.	
115	SDC PUBLICATION	
116	SPRINGER PVT. LTD.	
117	STADIUM PRESS PVT. LTD.	
118	STANDARD PUBLICHERS	
119	STERLING PUBLICATION	
120	SULTAN CHAND & SONS PVT. LTD	
121	SURJEET PUBLICATIONS, DELHI.	

122	TARCHER PERIGEE	
123	TAYLOR & FRANCIS PUBLICATION	
124	TECHNICAL PUBLICATION	
125	TEKSONS, NEW DELHI.	
126	THOMPSON/CENGAGE LEARNING PVT LTD, NEW DELHI	
127	TRINITY PRESS PVT. LTD.	
128	UBS PUBLISHERS DISTRIBUTOS PVT LTD, NEW DELHI	
129	UMESH PUBLICATION	
130	UNIVERSITY PRESS PVT. LTD.	
131	UPKAR PRAKSHAN	
132	USHA PUBLICATIONS, MUMBAI.	
133	VAIDYANIDHI PRAKASHAM	
134	VAKIL FEFER & SIMONS LTD.	
135	VIKAS PUBLISHING HOUSE PVT LTD,NEW DELHI	
136	VITASTA PUBLISHING PVT LTD,NEW DELHI	
137	VIVA BOOKS, NEW DELHI	
138	VRINDA PUBLICATIONS PVT LTD,DELHI	
139	WADHWA SALES CORPORATION ,NEW DELHI	
140	WELLESLEY CAMBRIDGE PRESS	
141	WESTLAND PUBLICATION	
142	WORLD PRESS PVT LTD,KOLKATA	
143	ANY OTHERS	

(Signature of the authorized person)  
Seal

# PARALA MAHARAJA ENGINEERING COLLEGE

## SITALAPALLI: BERHAMPUR: PIN-761003

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### Synopsis

1. Tender number and date :
2. Name & address of the party :
3. Name of the owner/proprietor :
4. GST No. of the firm :
5. Permanent Account Number (PAN):
6. BID amount :
7. BID DD No. & date :
8. Documents attached (Tick mark) : (i) photocopy of GST certificate  
:( ii) Photocopy of PAN
9. Rate of Discount : To be submitted item-wise in the Annexure-I
10. Other items if any :

Date:

Place:

**(Signature of the authorized person)**  
**Seal**

## **CHECK LIST FOR QUALIFICATION IN TECHNICAL DOCUMENT**

(Note: Suppliers are instructed to organize the Technical Bid along with all requisite Annexures/enclosures/support documents in the sequence of eligibility criteria given below, and put page number for every document enclosed)

Sl. No.	Eligibility Criteria	Details	Page No.
1	<b>Tender Document:</b> All pages of the Tender document including Annexures should be signed and stamped.		
2	<b>Cost of tender form:</b> (Provide details of DD No. or CIFE cash receipt No. and date, name of the Bank, etc.)		
3	<b>Details of Earnest Money Deposit (EMD):</b> (Provide details of DD No. and date, name of the Bank, etc.)		
4	<b>Registration certificate of the firm:</b> (Year of starting of the Firm with Registration Number/Date)		
5	<b>PAN/TAN Card:</b> (Please enclose a copy of PAN/TAN card)		
6	<b>GST NO.</b> (Please enclose a copy of GST)		
7	<b>Member of Good Office Committee</b> Yes/ No (please specify)		
8	<b>Member of Federation of Publishers &amp; Booksellers Association of INDIA (FPBAI)</b> Yes / No (please specify)		
9	<b>Annual business Turnover:</b> (Attach Balance sheet and Certified copy form Chartered Accountant to showing turnover for the last three financial years)		

**AN AFFIDAVIT BY VENDORS WITH THE UNDERSIGNED ON NON-JUDICIAL  
PAPER (FOR NOT HAVING BLACKLISTED BY ANY ORGANIZATIONS)**

**DECLARATIONS:**

(1) I/We \_\_\_\_\_ (Name of Partners/ Proprietors or share-holders) do hereby declare that the entries made in this application form are true to the best of our knowledge and that we shall be bound by the acts of duly constituted attorney.

(ii) I/We also hereby declare that all matters related to PMEC, Berhampur shall be treated as confidential and no information shall be passed on to any unauthorized person without written permission of the competent authority.

(iii) Mr./Ms. \_\_\_\_\_ whose signature is given below, is an authorized representative of this Agency/Firm.

(iii) I/We also undertake the responsibility to communicate all subsequent changes in the constitution or working of agency/firm, affecting the accuracy of the facts stated above.

**Date:**

**Place:**

**Signature of Partners / Proprietors  
with Agency/Firm's seal.**