

**MINUTES OF 9th MEETING OF BOARD OF GOVERNORS OF TEQIP-III
PROJECT OF PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR
HELD ON 10.06.2020 AT 10:30 AM**

The 9th meeting of Board of Governors of TEQIP-III Project of PMEC, Berhampur was held on 10.06.2020 at 10.30 AM in the 3rd floor Conference hall, main academic building of college. All the members except institute members attended the meeting online.

The members present in the meeting is given below.

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| 1. Padma Shri Kota Harinarayana | - | - | Chairman |
| 2. Director, IISER, Berhampur | - | - | Member |
| 3. Dr. Ajaya Kumar Nayak- | - | - | jt. Secretary, SD & TE |
| 4. Prof. Antaryami Mishra - | - | - | SPA, SPIU, Odisha |
| 5. Prof. Sachin C. Patwardhan | - | - | Invited member, IIT Bombay |
| 6. Er. Kalyan Kumar Banerjee | - | - | Invited Member |
| 7. Prof. Ranjan Kumar Swain | - | - | Ex-Officio |
| 8. Dr. Trilochan Rout | - | - | Member |
| Asst. Prof. & HOD (ME) | | | |
| 9. Mr. Pravat Mohanty | - | - | Member |
| Asst. Prof. EE | | | |

The following members could not attend the meeting due to preoccupations.

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| 10. AICTE Nominee | - | - | - | Member |
| 11. Prof. R. K. Mishra | - | - | - | Member |
| Professor & Head, Electronics Sc. | | | | |
| Berhampur University(Representative of BPUT, Odisha) | | | | |

At the outset, Prof. Ranjan Kumar Swain, Principal, PMEC, Brahmapur welcomed all the participating members. He solicited co-operation from all the members and requested hon'ble chairman to preside over the meeting. TEQIP coordinator Dr. Trilochan Rout with due permission of hon'ble chairman presented the items as per the agenda.

TEQIP/BOG-9/9.1 Confirmation of minutes of 8th meeting of BOG held on 26th March 2020.

The minutes of 8th meeting of BOG was confirmed (Annexure I).

TEQIP/BOG-9/9.2 Action taken on the recommendations made in the minutes of the 8th BOG and review thereof.

TEQIP/BOG-6/6.4.2 Employability training to first year and final year students.

The Board suggested that training should be provided to 1st & 2nd Year students in the area of Communication and Behavioral Skills.

The training on communication skill, quantitative aptitude and logical reasoning was imparted to 2nd year and 3rd year students from 3rd -12th January 2020. The training agency

was the Universal Education (The NPIU empanelled service provider for employability skill training). However, training to 1st year students in the above mentioned period couldn't be conducted due to rescheduling of their 1st semester examination. Further, It couldn't also be possible in March (replanned period) as the college was closed from 14th March 2020 due to outbreak of COVID-19.

TEQIP/BOG-7/7.4.4 Local Audit:

Board had suggested college to get local audit done instead of waiting for AG audit as suggested by peer team of NBA.

Action taken:

AG audit team has visited college in the month of February and completed the audit for the period from 2009-10 to 2018-19. The report of the audit conducted by AG was received in May 2020 and placed before the board at annexure V III.

Board suggested to complying with the observation of the team of audit and placing the compliance report before board in its 10th meeting.

The action on other suggestions was delayed due to close down of college on outbreak of COVID-19. Board granted the permission to review the remaining items in its 10th meeting. The meeting ended with a vote of thanks by the chairman to all the members.

TEQIP/BOG-9/9.3 Items for ratification:

The expenditure incurred during the quarter IV(January-March 2020) placed at annexure III was ratified by the BoG.

TEQIP/BOG-9/9.4 Items for approval:

TEQIP/BOG-9/9.4.1 GATE training by Engineers Academy:

Engineers Academy (NPIU empanelled service provider for the GATE training) was engaged to train GATE-2020 aspirant final year students. The training was started in the month of September 2019 but it was made inadmissible by NPIU in the month of January 2020.

TEQIP coordinator placed the following background of the GATE training:

- The notice on inviting quotation for GATE training at college was displayed in college website for more number of participations.
- The quotations from other agencies like Engineers circle from Bhopal were received besides received quotations from empanelled agencies like Engineers academy.
- It was found on opening the quotations that Engineers circle was the lowest bidder and Engineers Academy was the next lowest bidder.
- Responding to the apprehension of the GATE aspirants on the technical competency of the little known agency Engineers Circle, the HOD council suggested for a technical evaluation of the agency.
- Accordingly, Engineers Circle was invited for a discussion and the agency agreed in the meeting of 30th July 2019 to go through the process evaluation.
- The major parameter was feedback of GATE aspirants on demo classes conducted by the agency.
- The agency didn't qualify and evaluation sheet was sent to the agency on 9th September 2019.

- There was no reply received from Engineers Circle in response to the mail on 9th September 2019.
- The next lowest bidder Engineers Academy was called for the assignment at its quoted price as per procurement guideline of NPIU.
- The agency successfully completed more than 300 hours of coaching by 31st of December 2019 after starting in 3rd week of September 2019.
- In first week of January NPIU received a complaint from Engineers Circle and asked SPIU to verify and submit a report.
- The verification of documents was done by the Nodal Officer Academics of SPIU.
- NPIU made the training by Engineers Academy inadmissible under TEQIP III and asked to refund the money to NPIU which had already been paid to Engineers Academy as part payment during the process of training.

Since January 2020 College is under heavy pressure of releasing the balance payment to the agency and refunding the amount to NPIU that has already been paid to agency. In the above context Principal appealed the Board to request Skill Development & Technical Education department, Government of Odisha for support.

Board realizing the above fact suggested college to submit an appeal to NPIU for reconsideration. Board also requested Dr. Ajaya Kumar Nayak, Jt. Sec. SD & TE to send a request from govt. to NPIU as a supplement to the representation of college. Further, Board recommended for grant of permission from govt. to pay the amount from internal sources if NPIU rejects the request to get the training admissible under TEQIP III.

The detailed representation of college is attached in Annexure IV-1

TEQIP/BOG-9/9.4.2 Online Internship:

A proposal on reimbursement of registration fees of online internship by the students limiting to Rs 3000/- was placed before Board for kind perusal and approval.

Board approved the proposal and suggested to ensure that the reimbursement is made for internship in govt. organization or organization of national/international repute.

TEQIP/BOG-9/9.4.3 Incentive for remedial classes:

A proposal for modalities on incentive to teachers for conducting remedial classes under Equity Action Plan(EAP) of TEQIP was placed at annexure IV-2 for kind perusal and approval of Board.

Board approved the proposal.

TEQIP/BOG-9/9.4.4 Incentive for development of e-content:

The prevailing situation of COVID-19 is predicted to continue beyond November 2020 that may hamper the upcoming odd semester. It was proposed to fix an incentive of Rs 2000/- per module to the teacher for preparing the e-content. A committee will be formed at department level to evaluate the quality of e content and incentives will be paid on the basis of their recommendation.

Principal
Parala Mahanta Engineering College
Sitapalli, Bhubaneswar - 761003

Board approved the proposal.

**TEQIP/BOG-9/9.5 Items for reporting:
TEQIP/BOG-9/9.5.1 GATE 2020 Result:**

The list of the successful students in GATE 2020 is placed in annexure V-1 for kind information and further suggestion of BoG to improve result in GATE 2021. Board appreciated the improvement in result and suggested the following to improve the performance further.

- To identify the interested aspirants who can work hard for the purpose.
- To collect a nominal fee from the aspirants that can be refunded on attending more than 80 percent of coaching classes conducted for GATE.
- To felicitate the qualified students in GATE.

TEQIP/BOG-9/9.5.2 Placement 2019-20:

The list of students placed in various companies was placed in annexure V-2 for kind information and further suggestion of BOG to improve the placement record in 2020-21.

TEQIP/BOG-9/9.5.3 Report of AG Audit:

The report of AG audit conducted in February 2020 was placed at annexure V-3 for kind information of Board. Board suggested to submit the action taken report on observation made by the audit team in the 10th meeting of BoG.

TEQIP/BOG-9/9.6 Items with permission of the chair:

TEQIP/BOG-9.9.6.1 Financial Support to projects of Higher Education.

Dr. Balaji Kumar Choudhury Asst. Prof. Mechanical, Dr. Chitrasen Samantra, Asst. Prof. Production and Dr. Himadri Sahu, Asst. Prof. Chemical have received partial project grant of Higher Education, Odisha under OURIP(Odisha University Research Innovation Plan).

A proposal to support the researchers from TEQIP grant under research and development was placed at annexure VI for kind perusal and approval of Board.

Board suggested to get the approval from SPIU/NPIU to support the projects from TEQIP.

TEQIP/BOG-9/9.6.2 SWAYAM Course by Teachers and Students:

A proposal for compulsory enrolment of teachers and students in SWAYAM/NPTEL courses(at least one) was discussed and approved by Board.



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TEQIP/BOG-9/9.6.3 TEQIP/BOG-9.9.6.3 Central recording studio:

In the prevailing situation of COVID-19 a central recording studio for development of video lectures has become essential. A proposal to create such a central facility for better academic interest was placed for kind approval of BoG.

Board approved the proposal and suggested to assign the work to Dr. Puspanjali Mishra, the coordinator of local chapter SWAYAM, PMEC for creation of the facility.

The meeting ended with thanks to all the attendees by the chairman.


Principal
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Sitapalli, Berhampur-761003


Prof. Kota Harinarayan
Hon'ble Chairman
BOG, TEQIP-II.