

**MINUTES OF 10th MEETING OF BOARD OF GOVERNORS OF TEQIP-III
PROJECT OF PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR
HELD ON 28.09.2020 AT 11:00 AM**

The 10th meeting of Board of Governors of TEQIP-III Project of PMEC, Berhampur was held on 28.09.2020 at 11.00 AM in the 3rd floor Conference hall, main academic building of college through VC. All the members except institute members attended the meeting online. Quorum Completed.
The members present in the meeting is given below.

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| 1. Padma Shri Kota Harinarayana | - | - | - | Chairman |
| 2. Prof. K V R Chary, Director, IISER, Berhampur | - | - | - | Member |
| 3. Dr. Ajaya Kumar Nayak- | - | - | - | jt. Secretary, SD & TE |
| 4. Prof. Antaryami Mishra - | - | - | - | SPA, SPIU, Odisha |
| 5. Er. Kalyan Kumar Banerjee | - | - | - | Invited Member |
| 7. Prof. Ranjan Kumar Swain | - | - | - | Ex-Officio |
| 8. Dr. Trilochan Rout | - | - | - | Member |
| Asst. Prof. & HOD (ME) | | | | |
| 9. Mr. Pravat Mohanty | - | - | - | Member |
| Asst. Prof. EE | | | | |

The following members could not attend the meeting due to preoccupations.

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| 10. Nominee of VC, BPUT, Odisha | | | | |
| 11. AICTE Nominee | - | - | - | Member |
| 12. Prof. R. K. Mishra | - | - | - | Member |
| Professor & Head, Electronics Sc.
Berhampur University(Representative of BPUT, Odisha) | | | | |

At the outset, Prof. Ranjan Kumar Swain, Principal, PMEC, Brahmapur welcomed all the participating members. He solicited co-operation from all the members and requested Hon'ble chairman to preside over the meeting.

TEQIP coordinator Dr. Trilochan Rout as per the permission of hon'ble chairman presented the items as per the agenda.

TEQIP/BOG-10/10.1 Confirmation of minutes of 9th meeting of BOG held on 10th June 2020.

The minutes of 9th meeting of BOG was confirmed (Annexure I).

TEQIP/BOG-10/10.2 Action taken on the recommendations made in the minutes of the 9th BOG and review thereof.

TEQIP/BOG-9/9.4.1 GATE training by Engineers Academy:
As per recommendation of BOG, an appeal has been submitted to NPIU to reconsider the decision and make the GATE training admissible under academic process of TEQIP-III by which the long pending dues of the service provider can be released.

R/K Swain
28/9/2020

The board expressed their concern as the service provider had not yet been paid the dues in spite of having completed the assigned task as per agreement. The board requested Er Kalyan kumar Banerjee, the honorable member of the board to take up the issue and suggest the mechanism to resolve the same.

TEQIP/BOG-9/9.4.2

Online Internship:

The board appreciated the action taken for internship during ongoing Pandemic time and recommended to follow the existing guideline to reimburse the same. The students those who have taken less than one month of internship be informed to complete the remaining period and resubmit their claim for reimbursement. Further, the board suggested to ensure quality of internship, a committee at department level should be constituted to guide and evaluate the right kind of training for the students through internship.

TEQIP/BOG-9/9.4.3

Incentive for remedial classes:

The methodology to give remuneration for remedial classes has placed for the information of honorable board and after discussion it has been accepted Rs700/class (as per TEQIP norm) and maximum 10,000/course in a semester. However, board directed the principal to frame a regulatory mechanism for smooth and effective implementation of the remedial class programme.

TEQIP/BOG-9/9.4.4

Incentive for development of e-content:

The proposal submitted to provide incentive to faculties for developing e-content was approved with a remarks for inclusion of methodology to ensure the quality of content developed. The Board requested Prof K.V.Charry, director, IISER and Mr Kalyan Kumar Banerjee, honorable member to extent their help for developing quality e-contents.

TEQIP/BOG-9.9.6.1

Financial Support to projects of Higher Education Department, Govt. of Odisha

The proposal for financial support for other research projects was discussed and the financial support as clarified by prof A.Mishra, SPA (according to TEQIP guideline) ie procurement of consumables, fees towards availing test facilities at other organization and domestic travel are only admissible. Hence the Board suggested principal to extend financial support for procurement of

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30/9/2020

equipment and create a research ambience which is one of the most vital component for any quality institute.

TEQIP/BOG-9/9.6.2

SWAYAM Course by Teachers and Students:

The decision of board to make one NPTL/SWAYAM course mandatory for both teachers and students was undertaken, as a result 622 nos of teachers and students have enrolled for total of 119 subjects. Board appreciated the progress.

TEQIP/BOG-9/9.6.3

TEQIP/BOG-9.9.6.3 Central recording studio:

The board has expressed its discontent as no progress was made for the establishment of a studio to prepare video lectures and suggested TEQIP coordinator to visit IISER with Dr Puspanjali Mishra and see their lab for guidance.

TEQIP/BOG-10/10.3

The expenditure for the period (1st April – 30th June 2020)

The Item was ratified.

TEQIP/BOG-10/10.4

Items for Approval

TEQIP/BOG-10/10.4.1

Procurement plan for the additional allocation of 1 cores

The board congratulated TEQIP PMEC for becoming the only institute in the state being recognized as high performing institute. The procurement proposal of an amount 60lakhs placed at Annexure – IV-1 was submitted for kind perusal and approval of board. The Board suggested to revise the plan in order to include one of two equipments of Advanced composite labs in collaboration with National Aeronautical Laboratory (NAL), Bangalore.

TEQIP/BOG-10/10.4.2

Action plan for the quarter October-December 2020.

The action plan for the quarter October-December 2020 is placed at Annexure IV- 2 for kind perusal and approval of Board. The Board suggested to revise the action plan to include the procurement of advanced composite laboratory equipments.

TEQIP/BOG-10/10.4.3

Financial support to the students undergoing training for placements/higher study:

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A proposal to reimburse two-third of fees paid by students towards training under taken for higher study/employability skill for kind perusal and approval of board.

Board was disagree with the proposal following the input from prof. Antaryami Mishra, SPA that reimbursement for such trainings would be inadmissible. Prof. Mishra further added that an agency can be selected by following the TEQIP guideline and training can be imparted by having a contract with the agency. However Board suggested the following.

1. An internal mechanism is to be developed by identifying some good faculties.
2. Such faculties can be paid the incentive of Rs 700/- per class as per the input of SPA.
3. A trend analysis of performance of faculties in respect of students' performance is to be done to identify such faculties.
4. Board requested prof. K V R Chary, Director IIISER, and Er. Kalyan Kumar Banerjee to help in identifying such faculties to which both of them agreed.
5. A continuous feedback system is to be put in place for all other activities besides the GATE coaching.

TEQIP/BOG-10/10.4.4 Setting up a center of Excellence:

A proposal to set up a center of excellence in association with Dassault Systems was placed at annexure IV-3 for kind approval of Board.

The Board appreciated and approved the proposal. Further, the Board directed Principal to take further action in order to make ready the MOU in consultation with the hon'ble members by end of October 2020. The Board also requested Dr. Nayak and Prof. Chary to extend their help to Principal in this regard.

TEQIP/BOG-10/10.4.5 Setting up an advanced composite lab:

A proposal to set up an advanced Composite lab in association with CSIR-NAL Bangalore is placed at annexure IV-4 for kind perusal and approval of Board.

The Board approved the proposal and instructed Principal to submit a proposal to govt for financial support and requested Dr. Nayak to expedite the process in govt in order to make the lab functional by end of March 2021. Dr. Nayak gave his consent to pursue at govt. level.

Antaryami Mishra
20/9/2020

TEQIP/BOG-10/10.5 **Items for reporting**

TEQIP/BOG-10/10.5.1 **Internal Audit for the period 1st September 2019-31st March 2020:**

The report internal audit for the period 1st September 2019 to 31st March 2020 and the report of compliance to the observations made by the auditor was placed at annexure V-1A and V-1B respectively for kind information of the Board.

TEQIP/BOG-10/10.5.2 **Letter of recognition as high performing Institute received from NPIU:**

NPIU has issued a letter mentioning there in a sanction of an additional fund of Rs 1 Cr following the evaluation of performance benchmarks achieved by P MEC till 30th September 2019. A copy of the letter is placed at Annexure V-2 for kind information of Board.

TEQIP/BOG-10/10.6 **Items as per permission of the chair.**

TEQIP/BOG-10/10.6.1 **Status of dedicated line of 33 kVA from grid.**

The Status of the Electricity 33kVA line was enquired by Board. Principal stated that as an immediate solution, college is now connected to another feeder 11kVA line up to TATA Colony and the electricity issue is resolved to greater extent. However the Board emphasized that there is a need of dedicated line of 33kVA from the grid for smooth running of activities and suggested Principal to pursue constantly till the work is done.

TEQIP/BOG-10/10.6.2 **Status of association with IREL Chatrapur to establish a CoE on rare earth materials.**

The board enquired about the progress on the joint activities after the conduct of national seminar in November 2019. Principal stated that the progress was not significant after February 2020 due to hampering of activities as a result of COVID care center functioning in college premises. However, the joint activities are resumed again and outcomes are expected by end of October 2020.

The meeting ended with thanks to the chair

With approval of hon'ble Chairman

R. M. Ch 5 | Page
30/9/2020