



# PARALA MAHARAJA ENGINEERING COLLEGE

(An Autonomous college affiliated to Biju Patnaik University of Technology, Odisha, Rourkela)

**SITALAPALLI, BERHAMPUR, DIST.:-GANJAM, PIN – 761003**

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No. PMEC/Estt./ 1483

Date:- 25/07/2022

## WALK-IN-INTERVIEW (GUEST FACULTY)

The Walk-in-Interview for engagement as Guest Faculties (purely temporary for a period of 11 months) for following discipline will be held as per the date & time mentioned against each at this college.

Sl. No.	Discipline	Date & Time for Walk-in-Interview			
		Date	Reporting Time	Written test time	Interview time
1	Mathematics	29.07.2022	9.30am-10.00am	10.30am - 11.30am	12.00 noon onwards

## QUALIFICATION & REMUNERATION

### 1. For Basic Science (Mathematics):-

- Qualification:- Master Degree in relevant subject with M.Phil
- Remuneration:- as per SDTE Govt. of Odisha notification for Basic Science and Humanities
- However, candidates having Ph.D degree in relevant area will be paid an additional amount of Rs.5,000/- per month.

## MARK DISTRIBUTION:

The total mark of 100 is divided among the given components as:

- Written Test : 50 watage points
- Career : 30 watage points
- Via voice : 20 watage.points

**Minimum 50 watage points required for qualifying in the interview.**

## How to Apply on line ?

- Go through the advertisement for detail information before applying online available at [www.pmec.ac.in](http://www.pmec.ac.in).
- Pay an amount of Rs. 500/- through State Bank Collect using following steps.  
Steps for depositing fee: -
  - Visit to <https://www.onlinesbi.com/sbicollect/icollecthome.htm>.
  - From **State of Corporate/Institution** select **Odisha**.
  - From **Type of Corporate/Institution** select **Educational Institutions**.
  - From **Educational Institutions Name** select **PRINCIPAL PARALA MAHARAJA ENGINEERING COLLEGE BERHAMPUR**.

- v. From **Select Payment Category** select **RECRUITMENT**.
  - vi. Then deposit the requisite fee of **Rs.500/-**. The payment can be made through **RuPay Card** only.
3. Fill up the online application form through **recruitment-pmec.com**.
  4. Keep annexures 10-17 ready before filling up online application.
  5. Before applying online, a candidate will be required to have a scanned (digital) image of his/her photograph, signature and other related documents as per the specifications given below:

**Photograph Image:**

- a. Photograph must be a recent passport type color picture.
- b. Make sure that the picture is in color, taken against a light-colored, preferably white, background.
- c. Look straight at the camera with a relaxed face
- d. If you have used flash, ensure there's no "red-eye"
- e. If you wear glasses make sure that there are no reflections, and your eyes can be clearly seen.
- f. Caps, hats, and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- g. Size of file should be below 200KB
- h. The image file should be JPG/JPEG/PNG format.

**Signature Image:**

- a. The applicant has to sign on white paper with Black Ink pen.
- b. The signature must be signed only by the applicant and not by any other person.
- c. At the time of examination/interview, if the applicant's signature failed to match with the uploaded signature, the applicant will be disqualified at the same time.
- d. Size of file should be below 100KB.
- e. The image file should be JPG/JPEG/PNG format.

**Procedure for Uploading the Photograph and Signature:**

- a. There will be two separate fields for uploading Photograph & Signature.
- b. Click on the respective field "Photograph Upload / Signature Upload"
- c. Browse and select the location where the Scanned Photograph / Signature file has been saved.
- d. Select the file by clicking on it
- e. Click the 'Upload' button

Your Online Application will not be submitted unless you upload your photograph and signature as specified.

**Note:**

- a. In case the face in the photograph or signature is unclear the candidate's application will be rejected.

- b. After submitting online, candidates are advised to take a printout of their system generated online application forms.
- c. In case the photograph or signature is unclear, the candidate may edit his application and re-upload his photograph or signature.

**Certificates and other documents:**

- a. There will be separate fields for uploading certificates and documents such as educational qualification certificates, experience certificate etc.
  - b. Size of file should be between (100 KB – 500 KB)
  - c. Ensure that the size of the scanned file is not more than 500 KB
  - d. The file should be in pdf format only.
6. Take a printout of system generated filled application form and duly sign on it.
  7. Produce the following hard copies at the time of interview: -
    - a. Printout of duly signed filled application form.
    - b. All annexures.
    - c. Two passport size color photos.
    - d. Self-attested copy of all certificates/documents/testimonials. (Original documents need to be shown by the candidates at the time of document verification.)
    - e. Printout of payment receipt.

**General Information:**

1. Mere fulfillment of qualifications, eligibility and experience requirements etc. does not entitle selection of a candidate.
2. Engagement of faculties on Contract / Per Class basis is purely temporary for two semesters (11 months)i.e. academic year 2022-23 or can be terminated on regular appointment made by BoG of this college, whichever is earlier. Such selected faculty members if required may assist in various academic and nonacademic ac activities.
3. The selected candidates shall have to furnish an agreement in a non-judicial stamp paper.
4. Persons employed in Government, Semi-Government, Private or Autonomous organizations must apply through proper channel, or they shall be required to submit the No Objection Certificate from the Employer at the time of interview.
5. Each page of the application and all annexure(s) (certificates, mark sheets, publication, experience certificates etc.) must bear the full signature of the candidate at the bottom of the page and is mandatory. Two recent passport size color photographs are required to be attached with the application form, one of which should be affixed at the space provided on the application form.
6. The candidates are required to attend the selection process at their own expenses. No TA / DA are admissible.
7. The candidates are required to produce their original certificates, testimonials & other relevant documents as mentioned in Application form/Annexures for verification at the time of interview.

8. Incomplete applications and/or applications not in proper format (as provided at Institute website) and/or without full signature of the candidate will summarily be rejected.
9. Any dispute with regard to the selection / recruitment process will be subject to Hon'ble Court having jurisdiction over Berhampur, Ganjam / Hon'ble High Court of Odisha.
10. Canvassing in any form and/or bringing any influence or otherwise, will be treated as disqualification.

All the updated information regarding recruitment will be provided through the Institute website only. The Institute is not responsible in any manner if a candidate fails to visit/ access the website in time ([www.pmec.ac.in](http://www.pmec.ac.in)), However, such candidate can directly participate in the selection process in the college premises on the scheduled date and time mentioned in this notice.

- He/She has to come with the downloaded form duly filled by him/her.
- If fail to pay online can pay through Bank Draft/Demand Draft for **Rs.500/- (Rupees Five hundred)** only in favour of **Principal, Parala Maharaja Engineering College** payable at **Berhampur** from any Nationalized Bank.

Still if problem persists contact Mr Basanta Gouda with cell no 7008138231.

Sd/-  
Principal  
PMEC, Berhampur

Form for candidates those who unable to submit through online.

Annexure-I

**PARALA MAHARAJA ENGINEERING COLLEGE, BERHAMPUR**

**APPLICATION FORM FOR .....**

(Advt.No. \_\_\_\_\_ / dated \_\_\_\_\_)

Discipline .....

Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Amount Rs.500/-

1. Name in Full :  
(in block letters) (as indicated in secondary school certificate)
2. Date of Birth :  
(DD/MM/YY)
3. Nationality :
4. Category (General/ SC/ST) :
5. Sex (Male/ Female) :
6. Marital Status :  
(Married /Unmarried)
7. Father's Name/ Husband's Name :
8. Address for Correspondence :

9. Permanent Address :

10. Academic Qualifications :  
(from HSC onwards)

Sl No	Exam passed	University/ Board/ Institution	Month/ Year of passing	Subjects	Specialization	% of Marks/ CGPA*	Division	Rank/ Position
				In which degree awarded	If any			
1	HSC							
2	Diploma / + 2 Sc.							
3	B.Tech/BE/ B.Sc							
4	M.Tech/ME /M.Sc							
5	M.Phil/MBA/ Ph.D							

\* Please specify the percentage of marks up to two decimal place

\* In case of CGPA / CPI, please give marks in percentage along with the conversion formula

**p.t.o.**

11. Research Experience:

- (i) Science & Humanities / Engineering Discipline :
- (ii) Field of Specialization :
- (iii) Length of Experience :

12. Employment Records:

Name & address of employer/ inst.	Period of service		Designation	Scale of Pay	Work Description	Reason of leaving	Total period of employment
	From	To					

13. Research Papers in Journals:

International Journals	National Journals
No. of Papers	No. of Papers

\* The details to be attached in a separate sheet

14. Research Papers presented in Conference/ Seminar:

No	Conference / Seminar	Year
1		
2		

\* The details to be attached in a separate sheet

15. Attended FDP/NPTEL/SWYAM:

No	Course details	Year
1		
2		

\* The details to be attached in a separate sheet

16. Awards / Honours received

	No. of Awards/ Honours	Year	Detail
International			
National			
State			
Professional bodies			
Any other			

17. Contribution towards the college/Institute other than class load (for Experience candidates):

**Details attach in a separate sheet**

18. Minimum joining time require (if selected):

19. Any other information in support of your candidature:

20. Name of the two referees:  
Address/ Tel/ Email

**DECLARATION**

I declare that the foregoing information is correct to the best of my knowledge and belief and nothing has been concealed / distorted. If any time, I am found to have concealed / distorted any material information, my appointment shall be liable to termination without notice. I will, if and when required, take up duty in the discharge of Government assignment anywhere in India.

Place:

Date:

Signature of Candidate