

# PARALA MAHARAJA ENGINEERING COLLEGE: BERHAMPUR

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## QUOTATION CALL NOTICE

No. TEQIP-III/PMEC/2020

Date: 05.12.2020

1. Sealed quotations are invited for procurement for purchase of stationary as per list attached.
2. Last date & time for receipt of quotation 15.12.2020 .
3. To be opened on 16.12.2020 at 10.00A.M sealed quotations are invited for procurement of stationary items for the office of the undersigned as per list enclosed herewith after following formalities as laid down below.
  - i. Quotations should be submitted on typed/Manuscript on one side of the paper. All correction should be duly initiated. Sealed covers containing quotations should be super scribed as QUOTATION FOR \_\_\_\_\_ and to be opened on Dt.\_\_\_\_\_. Sealed quotations should be sent through Post / Courier / Hand to the Principal, Parala Maharaja Engineering College, Sitalapalli, Berhampur, PIN-761003, Dist-Ganjam.
  - ii. Quotations should be furnished with reference to the list of materials enclosed / given below herewith as per the specifications duly quoted. Quotations which do not confirm to the required specifications and not correctly worded as per quotations are likely to be rejected. Any alternative items should be shown separately from that of the specified items.
  - iii. The rate quoted should be valid for 06(Six) months from the date of submission of the quotations.
  - iv. Materials available under rate contract may be referred and rate contract stated will have preference over the other offers.
  - v. The details of taxes chargeable should be clearly mentioned and the rates quoted should be F.O.R. Berhampur (Ganjam) Railway Station or by the transport, in case of outside suppliers and for local suppliers it should be delivered at destination (Stores of PMEC, Sitalapalli, Berhampur).
  - vi. Materials as listed overleaf shall be supplied strictly as per the specifications mentioned against each item. All items shall have to be given by you at your cost to the satisfaction of the Consigner on the date and time to be specified by the Consigner.
  - vii. Quotations will be opened in the office of the undersigned on the date and time as stated above. Quotationer or their authorized representative may be present at the time of opening of the quotations.
  - viii. The undersigned reserves right to accept or to reject any or all the quotations without assigning any reasons thereof.
  - ix. Please furnish GST and Income Tax Clearance Certificate along with your quotation.




Principal  
PMEC, Berhampur

PRINCIPAL  
PARALA MAHARAJA ENGINEERING COLLEGE  
BERHAMPUR

Copy to the Notice Boards, PMEC, Berhampur for wide circulation among the public.

DEPARTMENT WISE PROCUREMENT OF STATIONARY ITEMS			
Sl.No	List of items	Unit	Total
1	A4 size paper 72 GCM	Packet	270
2	Envelope (10" x 4.5")	Packet	37
3	Envelope A4 size	Packet	48
4	Register, 150 pages	Nos	95
5	Register,280 pages	Nos	95
6	Marker pen-Luxor(R,B,G) 5 each colour	Packet	156
7	High lighter-Luxor	Packet	24
8	White board pen camlin (R,B,G), 5 each colour	Packet	156
9	Pen Agni gel	Packet	70
10	Tube Gum 100 ml	Bottle	47
11	File tag 100 pecs Bunch Good quality	Bondle	47
12	Alpine	Packet	26
13	Gems clip	Packet	26
14	Favi stick 15 gm	Nos	222
15	Stamp pad faber casdtell	pad	14
16	Stamp pad ink camlin	Bottle	18
17	Sharpner	Nos	140
18	Pencil	Packet	140
19	Eareser	Packet	70
20	Scale steel 30 cm	Nos	131
21	Cello tape	Nos	140
22	Paper punching machine	Nos	140
23	Scissor corporate	Nos	14
24	Fly leaf printed (As per sample)	Nos	2000
25	Note Pad	Nos	52
26	Whitener	Nos	20
27	Chalk non dust	Packet	150
28	Duster Normal	Nos	105
29	Duster white board	Nos	120
30	Double punch	Nos	28
31	Stapler pin small	Packet	20
32	Stapler pin medium	Packet	20
33	stapler,small,medium 10 each for Depts only	Nos	198
34	Note sheet	Pad	24
35	Paper weight	Nos	280
36	Paper flag	Nos	14
37	Calculator	Nos	14
38	Thread thick	Bondle	14
39	Ink for white board	Bottle	99

  
 5.12.2020  
 TEQIP-Co-ordinator  
 PMEC, Berhampur