



Estd. – 2009  
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## **PARALA MAHARAJA ENGINEERING COLLEGE**

(A constituent college of Biju Patnaik University of Technology, Odisha, Rourkela)

**SITALAPALLI: BERHAMPUR: DIST.:-GANJAM: PIN – 761003**

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**No. PMEC/ 331**

**Date:- 09/03/2018**

### **TENDER FOR EVENT MANAGEMENT**

Parala Maharaja Engineering College, Berhampur is going to celebrate its Annual Function from **17<sup>th</sup> – 20<sup>th</sup> March, 2018**. Hence, interested registered Event Management Firm having valid GST number for arrangement of stage, light & sound and outside band / singer / star performance and to supply different items according to the required specification and quantity are requested to be present on **12.03.2018** at **1.00 PM** at this Institute along with the documents (mentioned in Annexure-I) in a sealed cover. The Stage description will be given on spot and the bidders are required to submit their price on the same day by **5.00 PM**. The successful bidder is required to deposit a Bank Draft of **Rs.50,000/-** as Security money in favour of **Principal, Parala Maharaja Engineering College** payable at **Berhampur** before awarding the contract and the same will be refunded after successful completion of Annual Function. The participating firms are required to submit Rs.1,000/- as Entry fee in shape of Bank Draft in favour of **Principal, Parala Maharaja Engineering College** payable at **Berhampur** before participating the tender process.

The annual function will be held on **17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup> & 20<sup>th</sup> March-2018**. The Star Night & DJ performance will be held on first & second days respectively and Ollywood Night on fourth day.

The undersigned reserve the right to extend the date and reject any or all or part of tender without assigning any reason thereof.

Sd/-  
Principal  
PMEC, Berhmapur

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## 1. BIDDER PARTICULARS (To be filled by the bidder)

Sl. No.	Particulars	
i	Name of the Event Management Firm :	
ii	Name of the Proprietor/Partner/Director :	
iii	Email address:	
iv	Telephone Number(s):	
v	Entry Fee DD No. Date and Bank:	
vi	GST No.:	
vii	Permanent Account No.(PAN):	

## 2. DOCUMENTS TO BE SUBMITTED

- i) Self attested copy of PAN in the name of firm.
- ii) Self attested copy of GST certificate in the name of firm.
- iii) Self attested copy of Experience certificate for doing similar job (at least one year / five events in reputed organizations)

## 3. MEGA SHOW DETAILS

1 <sup>ST</sup> DAY (17 <sup>TH</sup> March, 2018)	Bollywood star (any one)	1. Millind Gaba 2. Shirley Setia 3. Mohammad Irfan 4. Anushka Manchanda
2 <sup>ND</sup> DAY (18 <sup>TH</sup> March, 2018)	DJ (any one)	1. Teri Miko 2. Lemon 3. Gaurav Mehta
4 <sup>TH</sup> DAY (20 <sup>TH</sup> March, 2018)	Ollywood star	Humane Sagar & Asima Panda with band

Sd/-  
Principal  
PMEC, Berhmapur