



PARALA MAHARAJA ENGINEERING COLLEGE

(A constituent college of Biju Patnaik University of Technology, Odisha, Rourkela)

SITALAPALLI: BERHAMPUR: DIST.: -GANJAM: PIN – 761003

No. PMEC/HOSTEL/ 682

Date:- 20/05/2017

EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF BUILDING FOR INSTITUTE HOSTEL

PMEC a Government Engineering College located at Sitalapalli, Berhampur is interested to empanel the building in and around Berhampur for its students to stay on rent basis. The information will be put officially in the institute website and notice board.

The interested bidders may submit their offers on the appropriate format which may be downloaded from the Institute website www.pmec.ac.in and submit the same to the Principal, Parala Maharaja Engineering College, Sitalapalli, Berhampur, PIN-761003, Dist.: - Ganjam with a non-refundable fee of **Rs.2,000/- (Rupees Two thousand) only** in the form of Demand Draft from any Nationalized bank in favour of **Principal, Parala Maharaja Engineering College** payable at **Berhampur**.

EOI complete in all respects must be submitted in sealed envelope which must be sent by Registered / Speed post to the above mentioned address, so as to reach on or before **03.06.2017** by **4.00 P.M.** and opened the same on **03.06.2017** at **4.30 PM**.

The institute in no case will be held responsible for late delivery or loss of the documents so mailed.

The EOI should be submitted in accordance with the procedure detailed herein. The documents should be enclosed in separate envelope of appropriate size each of which should be sealed.

1. Envelope should contain following documents:
 - a. Covering letter
 - b. Information in Annexure – I duly signed and stamped
 - c. Requisite Fee.

The Envelope should be addressed to the Principal, PMEC, Berhampur at the above mentioned address, and should clearly mention “EOI for empanelment of building for Hostel”, advertisement number and date. If the envelope is not sealed and marked as required, the Institute will assume no responsibility for the bid’s misplacement or premature opening.

The EOI received through E-mail/Fax, or not in proper format, or without; appropriate and supporting documents will be summarily rejected.

TERMS & CONDITIONS

1. PMEC, Berhampur is desirous of empanelling suitable Buildings / accommodation having facilities to be used as student Hostel in and around Berhampur on temporary basis for a period of one year. The facilities / building that can accommodate a minimum of 100 or above students are preferable.

(Contd...P-2)

2. The facilities / building should accommodate a minimum of 100 or above students, failing which it will be summarily rejected.
3. The building should have maximum 4 seated rooms and matching bathrooms and toilets (maximum 5 persons per each toilet & bathroom).
4. The accommodation should be completely furnished with one Cot, one table, one chair, one book self / Almirah per person.
5. The building should have suitable provision and adequate space for running Mess for the students.
6. The Messing for the students to be arranged under the active guidance of the House Owner / Party.
7. The building should be complete in every respect to be put to immediate use.
8. The application should accompany by a non-refundable Demand Draft of Rs.2,000/- towards as processing fee in favour of **“Principal, Parala Maharaja Engineering College payable at Berhampur”**.
9. The Building should be ideally located and easily accessible from National Highway / State Highway / motorable link road, in safe and secure area.
10. Rooms should be well lighted and ventilated.
11. 24 hours water and electricity must be available.
12. The owner has to provide DG set of required capacity as power backup.
13. The owner has to provide services for round the clock security, cleaning of building premises, toilets and bathrooms.
14. Selected party shall be required to sign an agreement containing detailed terms & conditions with PMEC. The Agreement shall be signed for a period of one year.
15. Building offered must be free from all encumbrances, claims and legal disputes etc. Documentary proof of up to date electricity charge payment bill, holding tax clearance (wherever it is being paid) etc. must be submitted along with this EOI document.
16. The parties may furnish complete details in the application form as attached with this document (Annexure – I).
17. All existing and future rates if any enhanced during contract period, taxes including property taxes, assessment charges and other out-going whatsoever of description in respect of the said premises shall be payable by the owner thereof.
18. The Institute reserves the right to consider / reject any such proposal without assigning any reason thereof.
19. The owner has to provide transportation facilities to the boarders as per the guidelines issued by Hon’ble Supreme Court of India (Annexure – II).
20. TDS will be deducted as per TDS Rate Chart issued by Income Tax Department, Government of India from time to time.

21. Overall boarding cost per boarder shall include all the cost components as mentioned below.

Sl. No.	Components	Monthly charge	Yearly charge
1	Seat Rent		
2	Electric & Water		
3	Watch & Ward and Cleaning		
4	Mess (Menu as given in Annexure – III)		
5	Transportation		

22. **Resolution of Disputes**
- The PMEC & the Party should try to resolve the disputes (if any) amicably.
 - Thereafter, it may be taken to the proper Court of Law at Berhampur (Ganjam).
23. **Selection procedure for the Hostels**
- The verification of documents will be carried-out after opening of Tenders. The bidders not fulfilling this criterion will be out of the Tender process.
 - A committee will visit the hostel site fulfilling criterion (a).
 - The final list of selected hostels will be displayed in the Institute website with the address of hostel and the contact number hostel owners
24. **Admission of students to the Hostels**
- The list of selected hostels will be displayed in the Institute website before the commencement of OJEE-2017 counseling.
 - The admitted candidates in to the Institute may book any hostel seat visiting the hostels.
 - The hostel owners are required to submit the list of students which have opted for their hostel along with the Demand Draft towards hostel fees.
 - The Institute is not responsible for fill-up of hostel seats.

COMMENCEMENT & TERMINATION

- The agreement for empanelment of buildings / accommodation shall come into force immediately after it is executed and shall remain in force for the period agreed upon.
- The agreement may be terminated by giving three months' notice by the PMEC. However, during such notice period the buildings / accommodation shall remain in the possession of PMEC.

INDEMNIFICATION

- The party shall keep the PMEC indemnified against all claims / litigation in respect of the buildings / accommodation so empanelled by PMEC.

Sd/-
Principal
PMEC, Berhampur

6 Particulars of completion certificate, Year of construction, age of the building etc. Enclose attested/self-certified copy of completion certificate issued by Competent Authority Whether accommodation offered for rent is free from litigation including disputes in regard to ownership, pending taxes, due or like (Enclose copy of Affidavit from owner or Power of Attorney holder).

7 Facilities for vehicle parking (mention details).

8. Overall Boarding cost per boarder

Sl. No.	Components	Monthly charge	Yearly charge
1	Seat Rent		
2	Electric & Water		
3	Watch & Ward and Cleaning		
4	Mess (Menu as given in Annexure – III)		
5	Transportation		

Place:-

Date:-

Signature of Bidder

ANNEXURE – II

Some salient features of the Hon'ble Supreme Court Guidelines on hired College Buses carrying Students

1. For hired bus 'On College Duty' should be prominently displayed.
2. The 52 seater bus should carry 52 students only during plying.
3. Bus must have a First Aid Box.
4. Windows of the bus must be fitted with horizontal grills, so that no one can throw his/her hand outside the grill.
5. A fire extinguisher must be placed to adopt fire safety measures.
6. College Name and Telephone Number must be displayed during carrying students.
7. The doors of the bus should be fitted with reliable lock. The bus must have an emergency door.
8. Every Driver of College bus must have a minimum of 5 years of driving heavy vehicles and must not have any previous record of traffic offences.
9. In addition to the Driver, there must be another qualified person in the college bus.
10. Colour of the bus must be yellow.

ANNEXURE – III**MESS MENU**

Days	Breakfast	Lunch	Dinner
Monday	Puri, Matar curry	Rice, Dal, Bhendi Alu Bhaja, Potala curry, Pampada	Veg. Biryani, Raita, Green Motor, Alu Tarkari
Tuesday	Iddli, Alu Tarkari	Rice, Dal, Mix. Veg., Tomato Khata, Pampada	Roti / Rice, Dal, Chanamasala, Potalo Alu bhaja
Wednesday	Upama, Curry	Rice, Dal, Fish / Mushroom, Salad	Roti / Rice, Dal, Veg. manchurian
Thursday	Puri, Curry	Alu Gobi, Dalma, Rice, Dahi Baigana	Paratha / Rice, Dal, Alu Dum, Bean Alu Bhaja, Rasagola
Friday	Iddli, curry	Rice, Dal, Egg curry, Kalara chips, Achar	Rice / Roti, Dal Fry, Soya been kassa
Saturday	Upma, curry	Rice, Dal, Mix veg., Chips	Veg. Biryani, Raita, Alu matar curry
Sunday	Alu paratha, Bhaja, Chatni	Rice, Dal, Chicken / Paneer, Salad	Roti / Rice, Dalma Custard, Phul Kobi Alu bhaja